

# Oral History Recording - Permission Form



Dear (name of interviewee).....

Thank you very much for agreeing to carry out an interview with us today. The recorded interview, (and any copies of associated documents and photographs ), will become part of the archives held by Norfolk Museums and Archaeology Service. They will be available to the public for research purposes and may also be used for future museum displays and publications as well as for education purposes. Copies of recordings will also be held by your local record office and made available for people to listen to via the internet. **INCLUDE YOUR OWN PURPOSES HERE SPECIFIC TO PROJECT.**

Norfolk Museums and Archaeology Service will undertake to ensure that the material is not used in any way that could be considered defamatory to yourself or to any other persons mentioned in the material.

If you have lent us any documents or photographs to copy then please tick this box to indicate that you are happy to use these under the terms of this agreement.

I am happy for copies of my photographs / documents to be used by Norfolk Museums and Archaeology Service.

I am happy for any photographs taken of me to be used by Norfolk Museums and Archaeology Service.

Please sign below to indicate that you are happy for your recorded interview and associated material to be used under the terms of this agreement.

INSERT PROJECT CO-ORDINATOR NAME  
(on behalf of xyz MUSEUM)

Name of interviewee.....

Signature.....

Date.....