



University of East Anglia

ACCESS AUDIT CHECKLIST: Sheet of

Venue location..... Date of survey.....

Conducted by.....

Toilets

Consider each question from the perspective of each type of disability:

- **Wheelchair**
- **Ambulant**
- **Dexterity**
- **Visual**
- **Auditory**
- **Comprehension**

Tick the Y or N column as appropriate and add notes if necessary

A mark in the 'N' column indicates that the element should be given consideration in the venue's Accessibility Plan.

	Y	N	No.	Notes
1. Are accessible toilets provided? <i>(How many)</i>				
2. Are any Changing Place Accessible toilets available? <i>(How many) (*see separate checklist for Changing Places access audit)</i>				
3. Is the accessible toilet at least 2200mm deep x 1500 wide. <i>(Remember to measure from permanent fixtures such as radiators, baby changing tables. But also ensuring that bins etc do not restrict turning circle (at least 1200mm diameter). Also note if the toilet is substantially larger.)</i>				
4. Is the location of the accessible toilets well signposted? <i>(Signs on doors, transfer side, words & images, large font size, signs from waiting areas/ corridors etc.)</i>				
5. Is approach free of steps/narrow doors/obstructions, etc?				
6. Is there sufficient space at entry to the compartment for wheelchair manoeuvre and door opening?				
7. Is the door wide enough? (775mm minimum)				
8. Does the door open outwards?				
9. Is the door light to open (less than 30N) <i>(either light or powered)</i>				
10. Are there grab rails on both sides of the door? <i>(Colour contrast)</i>				



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11. Does the door have a “Radar” lock? <i>(Is there signage to let people know where the spare keys are kept? Is this close by? Are there multiple sets?)</i>				
12. Is the door fitted with an electric door opener? <i>(Are there large easy to press buttons, clear instructions, font, easy read, laminated)</i>				
13. Are all manual door fittings/locks easily gripped and operated?				
14. Do all toilet areas have slip-resistant floors?				
15. Does the floor colour contrast with walls? <i>(Does the vinyl flooring run up the wall?)</i>				
16. Are all fittings readily distinguishable from their background?				
17. Are there a variety of transfer sides for the accessible toilets? <i>(How many right, left or centre transfer. Is this indicated on the door label?)</i>				
18. Is the toilet raised (at least 450mm seat height)				
19. Is the toilet seat a contrasting colour and does it have a lid?				
20. Is the toilet flush easily operated? <i>(paddle lever, infrared sensor)</i>				
21. Does the toilet have any automatic washing facilities? <i>(easy to operate/ clear instructions)</i>				
22. Can ambulant disabled people manoeuvre and raise and lower themselves in standard cubicles?				
23. Are the light switches suitable <i>(easily reached and operated or motion activated)</i>				
24. Is the lighting diffuse but bright?				
25. Is there an emergency call system that works? <i>(Is someone designated to respond? Do they? Can they access the toilet when locked? Is there a SOP for assisting someone injured or stuck on floor?)</i>				
26. Can the emergency call system be operated from floor level? <i>(Can it be reached from the floor location where a fall is most likely to occur)</i>				
27. Is the wheelchair toilet compartment large enough to permit manoeuvre for frontal lateral/angled/backward transfer, with or without assistance?				
28. Are the fittings arranged to facilitate these manoeuvres?				
29. Are handwashing and drying facilities within reach of				

